

**To the Chair and Members of the
AWARDS, GRANTS AND TRANSPORT (APPEALS) COMMITTEE**

TERMS OF REFERENCE

EXECUTIVE SUMMARY

1. The purpose of this report is to inform Members of the Terms of Reference for the Awards, Grants and Transport (Appeals) Committee, which were approved by Annual Council on 19th June, 2009.

RECOMMENDATION

2. It is recommended that the Committee note the Terms of Reference for the Awards, Grants and Transport (Appeals) Committee.

BACKGROUND

3. At its Annual meeting on 19th June, 2009, Members approved the Terms of Reference for all Committees and Sub-Committees, including the Awards, Grants and Transport Appeals Committee.
4. A copy of the Terms of Reference for the Awards, Grants and Transport (Appeals) Committee is attached at Appendix A.

OPTIONS CONSIDERED AND REASONS FOR RECOMMENDED OPTION

5. In order to discharge its functions effectively, the Committee is required to operate within an agreed Terms of Reference.

RISKS AND ASSUMPTIONS

6. There are no identified risks associated with this report.

CONSULTATION

7. No specific consultation has been undertaken in producing this report.

LEGAL IMPLICATIONS

8. Section 101(1) of the Local Government Act 1972 states that a Local Authority may arrange for the discharge of any of their functions by a Committee, a Sub-Committee or an Officer of the Authority. Section 102(1) of the Act provides for the purpose of discharging any function in pursuance of arrangements made under Section 101, a Local Authority may appoint a Committee or a Sub-Committee of the Authority.

FINANCIAL IMPLICATIONS

9. There are no specific financial implications associated with this report.

REPORT AUTHOR AND CONTRIBUTORS

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BACKGROUND PAPERS

Report to Annual Council – 19th June, 2009
Committees and Sub-Committees - Terms
of Reference

Robin Hooper
Interim Director of Resources

**AWARDS AND GRANTS AND
TRANSPORT (APPEALS) COMMITTEE**

This Committee is a Committee of the Council constituted under Sections 101 and 102 of the Local Government Act 1972.

1. To consider and determine appeals for grant aid from students who do not meet the approved criteria for assistance, under either local or national award regulations.
2. To consider and determine appeals for the payment of expenses of children attending community, foundation voluntary or special schools to enable them to take part in any school activity or educational facility who do not qualify for assistance under the approved policies of the Authority.
3. To consider and determine appeals for the granting of scholarships, exhibitions, bursaries or other allowances to persons over compulsory school age who do not qualify for assistance under the approved policies of the Authority.
4. To consider and determine appeals for the provision of free home to school or college transport – including whether a particular walking route(s) is safe, or the payment of reasonable travelling expenses, to persons who do not qualify for either under the approved policies of the Authority.